

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ

**This meeting
may be filmed.***



**Central
Bedfordshire**

please ask for Rebecca Preen

direct line 0300 300 4193

date 10 March 2016

NOTICE OF MEETING

CORPORATE RESOURCES OVERVIEW & SCRUTINY COMMITTEE

Date & Time

Tuesday, 22 March 2016 10.00 a.m.

Venue at

Room 15, Priory House, Monks Walk, Shefford

Richard Carr
Chief Executive

To: The Chairman and Members of the CORPORATE RESOURCES OVERVIEW & SCRUTINY COMMITTEE:

Cllrs P A Duckett (Chairman), J Chatterley (Vice-Chairman),
Mrs C F Chapman MBE, K Ferguson, R W Johnstone, J Kane, D McVicar, T Swain
and N Warren

[Named Substitutes:

Mrs A Barker, C C Gomm, A Ryan, B Walker and T Woodward]

All other Members of the Council - on request

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS
MEETING**

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AGENDA

1. **Apologies for Absence**

Apologies for absence and notification of substitute members

2. **Minutes**

To approve as a correct record the Minutes of the meeting of the Corporate Resources Overview and Scrutiny Committee held on 02 February 2016 and to note actions taken since that meeting.

3. **Members' Interests**

To receive from Members any declarations of interest and of any political whip in relation to any agenda item.

4. **Chairman's Announcements and Communications**

To receive any announcements from the Chairman and any matters of communication.

5. **Petitions**

To receive petitions from members of the public in accordance with the Public Participation Procedure as set out in Annex 2 of Part A4 of the Constitution.

6. **Questions, Statements or Deputations**

To receive any questions, statements or deputations from members of the public in accordance with the Public Participation Procedure as set out in Annex 1 of part A4 of the Constitution.

7. **Call-In**

To consider any decision of the Executive referred to this Committee for review in accordance with Procedure Rule 10.10 of Part D2.

8. **Requested Items**

To consider any items referred to the Committee at the request of a Member under Procedure Rule 3.1 of Part D2 of the Constitution.

Reports

Item	Subject	Page Nos.
9	Executive Member Update To receive a brief verbal update from the Deputy Leader and Executive Member for Corporate Resources.	* Verbal
10	Acquisitions Policy update The Committee will receive a presentation detailing the current position of the Draft Acquisitions Policy and will be given the opportunity to comment on progress to date and provide recommendations where appropriate.	* Verbal
11	December 2015 Q3 Revenue and Capital Budget Monitoring To receive a presentation on the Q3 Revenue and Capital Budget Monitoring.	* 11 - 22
12	Work Programme 2016/17 and Executive Forward Plan The report provides Members with details of the currently drafted Committee work programme and the latest Executive Forward Plan.	* 23 - 30

CENTRAL BEDFORDSHIRE COUNCIL

At a meeting of the **CORPORATE RESOURCES OVERVIEW & SCRUTINY COMMITTEE** held in Council Chamber, Priory House, Monks Walk, Shefford on Tuesday, 2 February 2016.

PRESENT

Cllr P A Duckett (Chairman)
Cllr J Chatterley (Vice-Chairman)

Cllrs K Ferguson
R W Johnstone
J Kane

Cllrs T Swain
N Warren

Apologies for Absence: Cllrs Mrs C F Chapman MBE
D McVicar

Members in Attendance: Cllrs S Dixon
R D Wenham
Deputy Executive
Member for Corporate
Resources
Executive Member for
Corporate Resources

Officers in Attendance: Mrs K Aspinall – Consultation Manager
Mrs D Broadbent-Clarke – Director of Improvement and
Corporate Services
Mr D Galvin – Head of Financial Performance
Mr J Partridge – Head of Governance
Mrs R Preen – Scrutiny Policy Adviser
Mrs G Stanton – Chief Communications Officer
Mr C Warboys – Chief Finance Officer

Public 0

CR/15/53. **Minutes**

RESOLVED that the minutes of the meeting of the Corporate Resources Overview and Scrutiny Committee held on 15 December 2015 be confirmed and signed as a correct record.

CR/15/54. **Members' Interests**

None.

CR/15/55. **Chairman's Announcements and Communications**

The Chairman informed the Committee that the Overview and Scrutiny Coordination Panel (OSCP) had recently convened and agreed future methods of working. In addition, Members were working closely with officers and

departments to support increased efficiency savings across the Council in light of the recent financial settlement.

CR/15/56. **Petitions**

None.

CR/15/57. **Questions, Statements or Deputations**

None.

CR/15/58. **Call-In**

None.

CR/15/59. **Requested Items**

None.

CR/15/60. **Executive Member Update**

The Executive Member for Corporate Resources informed the Committee that the tender for data centre management had recently been released. The tender would determine the Council's future IT model and enable the Council to evaluate IT security and defences. The Executive Member confirmed that no agreement had been reached with Unions regarding the National Joint Council Pay Award and that the national living wage would come into effect from 1 April 2016. Members were being encouraged to join a trial of paperless meetings and it was anticipated that by the middle of 2016 the Council would be fully paperless where possible.

Members discussed the need for robust infrastructure to support a paperless Council and the Executive Member confirmed that incompatibilities with some devices were being investigated.

In light of a Member query the Executive Member confirmed that the impact of National Living wage rises would be minimal in 2016/17 due to the fact that most staff were at or near the threshold. There would be a greater impact in 2019/20 when the living wage rose further. There were no plans to raise pay scales directly above the minimum tier but the Council always sought to pay appropriately and competitively.

In response to a Member concern the Executive Member reassured the Committee that the Council had a strong track record at identifying efficiency savings without arbitrary cuts to services.

CR/15/61. **Draft Budget, Capital, HRA and MTFP 2016/17**

The Chief Finance Officer delivered a report highlighting financial pressures, proposed efficiency savings, consultation timelines and a proposed increase to Council Tax of 3.95%, 2% being ring fenced for Social Care funding. The Committee were provided details of specific challenges and efficiencies

identified within the Improvement and Corporate Services directorate, particularly with regards to staff restructuring, shared services and a fundamental review of procurement procedures. The Executive Member highlighted the need to ensure the impact of the Capital programme on the Revenue Budget was kept to a minimum and careful management of the sale of Capital Assets. The Executive Member confirmed plans to rebuild reserves as it was not sustainable to use them in the long term.

In light of the report Members discussed the following:-

- The difficulties the Council faced in light of the government settlement and that any increase in Council Tax would not provide additional funds, but help mitigate the unexpected shortfall.
- Whether the level of NNDR the Council was permitted to retain was guaranteed; the Chief Finance Officer confirmed that figures were estimates but as accurate as possible and Central Bedfordshire's ability to attract business investment would help generate income.
- Whether income from housing growth had been taken into account and the pressure on children's services and adult social care as result of continued growth. The Executive Member was confident that housing growth figures could be maintained.
- Concerns regarding the government settlement taking into account the Council's reserves figures; the Chief Finance Officer confirmed that the settlement was calculated based on the Council's capacity to raise council tax.
- Concern that the 2% ring fenced precept for adult social care would set a precedent for further government interventions by way of extended ring fencing. The Executive Member confirmed that another authority had a precept for flooding which suggested a possible trend whenever specific financial pressures were identified.
- The need to be proactive to secure appropriate business growth.
- As regards the Landlord Business plan (HRA Budget) concerns that changes to social rent would impact revenue streams and the ability to deliver social housing.
- The importance of maintaining investment as part of the Council's ongoing Landlord business plan.

NOTED the report and endorsed the proposed efficiencies as detailed within the Draft Budget, acknowledging the strong position with regards to debt repayment measures in the HRA.

CR/15/62. **Treasury Management Strategy and Treasury Policy**

The Executive Member for Corporate Resources introduced a report, highlighting the Council's robust approach to Treasury Management. The Chief Finance Officer provided details of debt management, compliance with CIPFA indicators and the flexibility afforded to the Council due to the short term nature of interest rates.

AGREED that the Committee endorse the Treasury Management Strategy and Policy and acknowledge the strong performance of the department.

CR/15/63. Traded Services to Schools & Academies – Proposed charges for 2016/17.

The Head of Financial Performance and Support delivered a report which detailed charges for non statutory traded services to schools and Academies for 2016/17.

In response to a Member query it was confirmed that the Council sought to ensure any charges covered the costs incurred as it was against regulations to generate profit.

RECOMMENDED

- 1. That the Committee endorse the document for Executive approval.**
- 2. That the Children's Services OSC be requested to explore efficiencies with regards to debt recovery, pre payment methods and appropriate pricing of services.**

CR/15/64. Developing News and Information Services

The Chief Communications Officer provided Members with details of the changing nature of news and information services, improvements to digital channels across the Council and the importance of website access using any mobile device. Members were also advised of efficiency savings identified due to the withdrawal of distributing News Central to individual homes.

Members queried the methods by which the Council monitored online traffic and comments, including those received out of hours. The Head of Communication Channels and Campaigns confirmed that as many sites as possible were monitored and where appropriate responses provided.

Members commented that the process of developing the new website had been positive and queried whether it was possible to charge other agencies for using the Council's website space. The Executive Member confirmed that ensuring the Council's need was met was a priority but there was potential to expand and work with other agencies in the future.

NOTED the presentation**CR/15/65. Scrutiny Enquiry on Council Responsiveness**

The Head of Governance provided Members with an overview of resident survey data detailing resident satisfaction relating to customer contact and influence on Council decision-making.

NOTED the presentation and agreed that a working party comprising Cllrs Duckett, Kane and Chatterley be created to progress the enquiry over the coming months.

CR/15/66. Work Programme 2014/15 & Executive Forward Plan

RECOMMENDED that the Corporate Resources OSC Work Programme be agreed subject to the addition of the following:-

1. **The Assets Strategy – June 2016**
2. **Digital Transformation – June 2016**
3. **Working Smarter – June 2016**
4. **Scrutiny of the Council’s Insurance Policies – October 2016**
5. **The Shortfall of Later Life Housing Accounts – October 2016**
6. **The Council’s Debt Collection Process – October 2016**

(Note: The meeting commenced at 10.02 a.m. and concluded at 1.30 p.m.)

Chairman.....

Date.....

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22nd March 2016

**Corporate Resources
Overview & Scrutiny
Committee**

**Financial Results for
Period 9 (Q3) - December 2015**

Slide 1

Key Points to Note :

Full Year Forecast

- Forecast outturn position as at December 2015 under budget by £0.1M (£0.9M over budget in November). This is mainly due to the transfer of £0.75M Care Act provision to SCHH and £0.2M additional Section 38 income within Community Services.
- SCHH forecast overspend is £0.5M (£1.2M in November) due to the demand for care packages for residential and non residential nursing placements and people with learning disabilities. The decrease is due to the inclusion of £0.75M Care Act provision funding. This is the purpose for which the provision was made.
- Children's Services have increased their forecast overspend to £1.4M (£1.3M in November). This is mainly due to additional Asylum support costs, additional support for a young person at St Christopher's and 2 new leaving care placements.
- Community Services have increased their forecast underspend to £1.3M (£0.9M in November) this is due to; £0.2M additional forecast Section 38 income, £0.05M savings due to the temporary closure of Biggleswade HWRC and £0.15M savings within Leisure.
- We are holding a contingency of £2.1M against which no call has yet been made. If this contingency is released then this results in an underspend of £2.2M.
- Last year at December 2014 the forecast overspend was £0.5M.

- The underspends in ICS and Corporate Resources are due to an increase in forecast HRA recharges as well as a delay in recruitment to the Local Land Charges Manager post. There are several changes since last month; savings due to Programme/ Project Manager vacancy, reduction in forecast for agency staff within HR and savings within Legal & Democratic Services.
- The underspend in Corporate Costs is a result of less than budgeted interest charges which offsets the unachievable Customer First efficiency.

Year to Date

- YTD Spend excluding Schools & HRA is £3.1M behind budget (£1.6M behind budget in November 2015 and £1.2M behind budget in November 2014).

Reserves

- The general fund full year forecast position includes a **net** £3.3M proposed use of reserves.
- In terms of use of general fund earmarked reserves, SCHH are forecast to use £1.7M, Children's Services £1.6M, Public Health £0.5M, Regeneration £0.2M, Community Services £1.3M and ICS £0.2M.
- This is offset by the creation of a £2M EMR for the New Homes Bonus (NHB) which we will receive in 2015/16. This was a conscious decision within the MTFP to both reduce reliance on NHB and to build a fund for investment. There is also a budgeted transfer to EMR of £500k to top up the Redundancy Reserve and £400k to top up the Insurance Reserve. Total proposed transfer to reserves is £3.9M.

Risks and Upsides

- Quantified Risks and Opportunities indicate a net risk of £0.2M (£0.03M in November).
- Quantified Risks total £0.8M. The risks are; Winter Maintenance £0.15M; a potential repayment of European Skills funding if certain conditions are not met £0.025M; pressure on Temporary Accommodation budgets of £0.18M; Contract price uplifts within Adult Social Care £0.12M ;Continuing Health Care eligibility £0.2M; Rates on Steppingley Road £0.05M and Barrister costs for Children’s Services £0.05M .
- Opportunities of £0.6M have been identified and include; £0.22M relating to pensions past service costs;£0.2M release of provision for delayed discharge fines and contract disputes in Adult Social care and £0.2M spend on professional services for the Development Strategy which could be funded by Reserves rather than Directorate underspends as currently forecast.

Debt

- Overall debt is £10M compared to £11M in November. Debt over 61 days is £5.9M (60%). November £6.1M (56%).
- Work is continuing to analyse the debt and ensure effective and efficient recovery procedures are followed.

Table 1

Directorate	Year to Date - December P9			Full Year		
	Budget £m	Actual £m	Variance £m	Budget £m	Forecast Outturn £m	Variance £m
SCHH	48.5	48.5	(0.0)	64.6	65.1	0.5
Childrens Services	27.7	28.4	0.7	36.7	38.2	1.4
Community Services	36.3	34.6	(1.7)	48.6	47.3	(1.3)
Regeneration	3.4	2.7	(0.7)	4.8	4.8	(0.1)
Public Health	0.0	0.2	0.2	0.0	0.0	0.0
Improvement & Corporate Services	11.8	10.8	(1.0)	15.9	15.6	(0.3)
Corporate Resources	3.3	3.1	(0.1)	4.7	4.6	(0.1)
Corporate Costs	6.3	5.8	(0.6)	11.0	10.8	(0.2)
Total Excl Landlord Business	137.3	134.2	(3.1)	186.5	186.4	(0.1)
Schools	0.0	0.0	0.0	0.0	0.0	0.0
Landlord Business	(0.1)	(0.1)	(0.0)	0.0	0.0	0.0
Total	137.2	134.0	(3.2)	186.5	186.4	(0.1)

Note: 1. Assets are now reflected in Community Services

2. Any minor rounding or signage differences are due to linking to detailed appendices.

Key Points to Note :

Full Year Forecast

- The approved budget including HRA and also deferred spend from 2014/15 (approved by Executive in July) is £161M (gross). The gross forecast is below budget by £45.7M (December 2014 £27.8M against a lower budget of £134.7M). The net forecast is £36.1M below budget.
- The main reasons are: Community Services are only currently forecasting to spend to the level of grant secured on the A421 (M1 J13) project. The remaining £6M spend on the scheme will only proceed once grant is secured (anticipated 2016/17). £7.8M of the Depot South and Depot & Salt barn North budget, £4M Luton & Dunstable Busway and £4.6M of the Thorn Turn Waste Park budget is forecast to be deferred to 2016/17.
- Children's Services are also expecting to spend £1.4M less than budgeted on New School Places, due to an update in the grant allocation for 2015-16 and a revised programme of delivery.
- Regeneration have a forecast overspend of £0.3M, due to £1.2M accelerated spend from 2016/17 for the Broadband project ,approved by the relevant officers and Executive Member. This is partially by £0.4M forecast underspend on the Market Towns Programme and £0.4M forecast underspend on the Dunstable Town Centre Regeneration.

Year to Date

- YTD Spend is £23M below budget which is in line with the forecast outturn (£10.6M in December 2014). Actual spend is £74.4M compared to £69.8M last year. This is a low year to date position, compared to overall budget due to; delays to the A421 (M1 J13) project (£3.1M), Woodside Link (£4.3M), delays to HWRC redevelopment (£5.2M) and lower than expected spend on highways transport (£2.7M). Spend on the A421 is likely to be deferred to 2016/17.

Capital Receipts

- YTD Capital Receipts are £286k and the full year forecast is £3M. The budget is £13.1M.

December 2015

Capital Forecast

Table 2

Directorate	Year to Date P09			Full Year 2015/16			Year to Date P09			Full Year 2015/16		
	Gross Budget	Gross Actual	Gross Variance	Gross Budget	Gross Forecast	Gross Variance	Net Budget	Net Actual	Net Variance	Net Budget	Net Forecast	Net Variance
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
CS	16.5	17.5	0.9	31.3	28.9	(2.4)	0.3	0.3	(0.0)	2.7	0.6	(2.1)
Community Service	56.6	37.0	(19.6)	90.4	55.5	(34.9)	31.1	18.9	(12.2)	60.0	31.7	(28.3)
Improvement & Corporate Services	3.1	2.8	(0.3)	6.2	4.9	(1.2)	3.1	2.8	(0.3)	6.2	4.9	(1.2)
Corporate Resources	0.0	0.0	0.0	0.0	0.0	(0.0)	0.0	0.0	0.0	0.0	0.0	(0.0)
Regeneration	2.2	2.4	0.3	3.5	3.8	0.3	0.3	0.3	0.1	1.3	0.9	(0.4)
ASCHH	4.1	2.1	(2.0)	7.8	3.5	(4.3)	1.4	1.0	(0.4)	2.9	2.1	(0.9)
Total Exc HRA	82.5	61.8	(20.7)	139.2	96.7	(42.5)	36.2	23.3	(12.9)	73.2	40.3	(32.9)
HRA	14.9	12.6	(2.3)	21.8	18.7	(3.1)	14.9	12.6	(2.3)	21.0	17.8	(3.1)
Total	97.4	74.4	(23.0)	161.0	115.4	(45.7)	51.1	35.9	(15.2)	94.1	58.1	(36.1)

This gross position reflects the level of activity to deliver the Councils capital programme. The net position reflects the Council's commitment to fund the capital programme.

- Note: 1. Assets are now reflected in Community Services
 2. Any minor rounding or signage differences are due to linking to detailed appendices.

Slide 8

- Revenue year to date (YTD) – positive variance of £0.319M before use of reserves, £40K after reserves (£0.257M November) due to reduced spend on day to day and void maintenance.
- Forecast outturn surplus of £6.067M (£5.757M October) compared to budget of £6.509M, a reduction of £0.442M. Transferred to reserves hence showing on budget.
- Additional corporate recharges (£0.337M); reduced forecast income (£1.105M) -delayed opening of Priory View (£0.35M), reduction in recharges to General Fund (£0.3M), higher void loss (£0.144M) and other minor variances.
- Offset by projected reduced spend on Maintenance (£0.898M) and reduced debt interest payments (£0.132M).
- Capital YTD under spend £2.285M (£2.102M November), predominantly due to under spend at Priory View (£2M).
- Capital outturn forecast underspend £3.112M due to delay in procurement timeline for the Croft Green development (£2.9M).

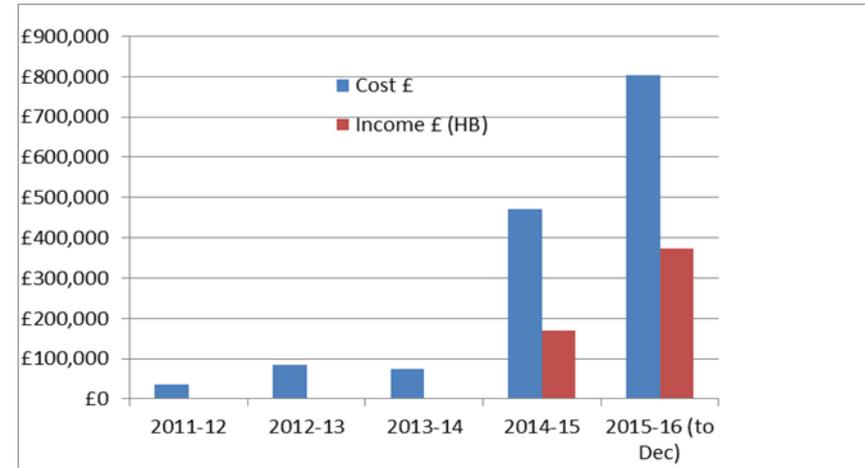
Priority View Delivery – delayed completion

Priority View – likely ‘operational’ date is 4th April 2016, against original date 1st Nov. 15. This is due to many inter-related factors, summarised as –

- (1) **Speed going to the market** up to Nov. 2013 to achieve HCA grant timeline. The form of contract – Design & Build – was the only option in terms of the **HCA grant timeline**;
- (2) Ambiguity in terms of **Design Specification** – mainly on detail – related to Design & Build Contract. “Misinterpretation” has been a constant theme – see 3 & 4 below. There has been significant ‘variation’, though within the original approved contingency sums (£’s).
- (3) CBC contracted at the **bottom of the market** (Nov. 2013), the contract sum being £1.5M below the next lowest price. Swift improvement in the construction market resulted in the contractor taking a ‘**commercial view**’ & ‘value engineering’ approach. CBC client has focused on **Quality**, managing a contract that was priced ‘too low’! See 5 below.
- (4) Contractor has **not performed well**; also contractor’s Design work is barely ‘just in time’
- (5) **Quality issues** where CBC has been uncompromising on standards – the main delay.
- (6) **Weaknesses in sub contractor market** – skilled labour in short supply, especially Site Managers – resulting in quality control issues – alongside commercial approach taken
- (7) Sophisticated project to create a new Operational model – Independent Living – aligned to the build project.

HRA Temporary Accommodation (TA)

TA pressures are a consequence of increasing rents in the Private Rented Sector (PRS); welfare reform; limited supply of rented accommodation; which – when taken together – results in increased homelessness. Currently there are 7 in B&B and 92 in TA. **Key factors** –



- (1) Disparity between rents paid for PRS properties & income received – within LHA limits for Housing Benefit (HB) because the TA offer must be 'suitable and affordable'.
- (2) Total spend forecast is – £1.053M – anticipated £0.594M will be financed via HB
- (3) Forecast over-spend against budget = £0.449M
- (4) Bad debt provision also increasing – contribution of £0.058M 14/15 (£0 13/14)
- (5) Proposed mitigation is 'one off' HRA savings – to avoid increasing SCHH directorate over spend. There is also a robust Action Plan and properties are being purchased.
- (6) Pressure cannot be borne year on year by the HRA – important to make best use of stock by tackling under-occupation, as well as Budget provision in 2016/17 and CBC to secure where possible ordinary and specialist rented units for older/disabled people.
- (7) Government focus on home ownership, reduced supply of rented homes and reducing the HB bill is effectively a cost shunt to local government – i.e. increased homelessness pressure and cost – pressures are unlikely to ease.

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Meeting: Corporate Resources Overview & Scrutiny Committee
Date: 22 March 2016
Subject: Work Programme 2016 – 2017 & Executive Forward Plan
Report of: Chief Executive
Summary: The report provides Members with details of the currently drafted Committee work programme and the latest Executive Forward Plan.

Contact Officer: Rebecca Preen, Scrutiny Officer
Public/Exempt: Public
Wards Affected: All
Function of: Council

CORPORATE IMPLICATIONS

Council Priorities:

The work programme of the Corporate Resources Overview & Scrutiny Committee will contribute indirectly to all 5 Council priorities. Whilst there are no direct implications arising from this report the implications of proposals will be details in full in each report submitted to the Committee.

RECOMMENDATION(S):

- 1. that the Corporate Resources Overview & Scrutiny Committee**
 - (a) considers and approves the work programme attached, subject to any further amendments it may wish to make;**
 - (b) considers the Executive Forward Plan; and**
 - (c) considers whether it wishes to add any further items to the work programme and/or establish any Task Forces to assist it in reviewing specific items.**

Overview and Scrutiny Work Programme

1. Attached is the currently drafted work programme for the Committee.
2. The Committee is now requested to consider the work programme attached and amend or add to it as necessary.

Overview and Scrutiny Task Forces

3. In addition to consideration of the work programme, Members may also wish to consider how each item will be reviewed i.e. by the Committee itself (over one or a number of Committee meetings) or by establishing a Member Task Force to review an item in greater depth and report back its findings.

Executive Forward Plan

4. Listed below are those items relating specifically to this Committee's terms of reference contained in the latest version of the Executive's Forward Plan to ensure Members are fully aware of the key issues Executive Members will be taking decisions upon in the coming months. The full Executive Forward Plan can be viewed on the Council's website at the link at the end of this report.

Ref	Issue	Indicative Exec Meeting date
1.	Multi Function Device (MFD) tender award	5 April 2016
2.	Corporate Asset Management Strategy	7 June 2016
3.	Quarter 3 Performance Report	5 April 2016
4.	2015/16 Revenue Outturn Report	7 June 2016
5.	2015/16 Capital Financial Outturn report	7 June 2016
6.	Budget Strategy and Medium Term Financial Plan	2 August 2016
7.	Period 3 (Quarter 1) – 2016/17 Revenue Budget Monitoring	11 October 2016
8.	Period 3 (Quarter 1) – 2016/17 Capital Budget Monitoring	11 October 2016
9.	Period 3 (Quarter 1) – 2016/17 Housing Revenue Account Budget Monitoring	11 October 2016
10.	Fees & Charges 2017	11 October 2016
11.	Period 6 (Quarter 2) – 2016/17 Revenue Budget Monitoring	6 December 2016
12.	Period 6 (Quarter 2) – 2016/17 Capital Budget Monitoring	6 December 2016
13.	Draft Budget & Medium Term Financial Plan 2017/18 – 2020/21	10 January 2017
14.	Draft Budget for the Housing Revenue Account 2(Landlord Service) 2017/18 - 2020/21 and Business Plan	10 January 2017
15.	Final Budget & Medium Term Financial Plan 2017/18 – 2020/21	7 February 2017
16.	Final Capital Programme 2017/18 – 2020/21	7 February 2017
17.	Final Budget for the Housing Revenue Account (Landlord Service) 2017/18 - 2020/21 and Business Plan -	7 February 2017

Conclusion

- 5 Members are requested to consider and agree the attached work programme, subject to any further amendments/additions they may wish to make and highlight those items within it where they may wish to establish a Task Force to assist the Committee in its work. This will allow officers to plan accordingly but will not preclude further items being added during the course of the year if Members so wish and capacity exists.

Appendix – Corporate Resources Overview and Scrutiny Work Programme.

Background reports:

Executive Forward Plan (can be viewed at any time on the Council's website) at the following **link**:- <http://www.centralbedfordshire.gov.uk/modgov/mgListPlans.aspx?RPId=577&RD=0>

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Appendix A – CR OSC Work Programme

OSC Date	Report Title	Description
28-Jun-16	Working Smarter	To receive information with regards to the Working Smarter programme, noting and commenting upon proposals and recommending a decision by the Executive
28-Jun-16	The Assets Strategy	To scrutinise the Council's proposals with regards to Asset management, providing comments and recommendations for the Executive.
28-Jun-16	Digital Transformation	To receive information regarding the ongoing Digital Transformation strategy, providing comment and input for the Executive decision.
28-Jun-16	IT update as requested by Members in December 2015	The Committee will be provided with an update as requested at a previous meeting, scrutinise progress to date with a focus on security and costs/efficiencies
28-Jun-16	2015/16 Revenue, HRA and Capital Outturn Report	To receive the relevant budget information
23-Aug-16	Schools Trading 2017/18	To receive information and provide comments regarding proposals to schools trading.
23-Aug-16	Fees and Charges 2017	To receive the directorate's relevant fees and charges information, noting the Executive proposals and influencing where appropriate changes to F&C prior to Council.
23-Aug-16	Budget Strategy and MTFP	The report proposes the medium term financial planning framework for 2017-18 through 2020-21

25-Oct-16	Scrutiny of the Council's Insurance Policies	To scrutinise the Council's insurance policies and provide recommendations for the Executive
25-Oct-16	The Shortfall of Later Life Housing Accounts	To scrutinise the Council's housing accounts and provide recommendations for the Executive
25-Oct-16	The Council's Debt Collection Process	To scrutinise the Council's debt collection process and provide recommendations for the Executive
25-Oct-16	Q1 Revenue Budget Monitoring	To receive the relevant budget information
25-Oct-16	Q1 Housing Revenue Account Budget Monitoring	To receive the relevant budget information
25-Oct-16	Q1 Capital Budget Monitoring	To receive the relevant budget information
29-Nov-16		
24-Jan-17	Q2 Revenue Budget Monitoring	To receive the relevant budget information
24-Jan-17	Q2 Housing Revenue Account Budget Monitoring	To receive the relevant budget information
24-Jan-17	Q2 Capital Budget Monitoring	To receive the relevant budget information
24-Jan-17	Draft Budget, Capital, HRA and MTFP 2016/17	To consider the draft Budget, updated Medium Term Financial Plan, the Housing Revenue Account (Landlord Service) and Capital Programme pertaining to the Corporate Resources Directorate only. Information that is relevant to the other directorates will be considered in the other relevant OSC meetings. Members are requested to submit their comments, observations and recommendations in respect of the Executive's proposals with particular reference to the Corporate Resources Directorate

		proposals, to the meeting of the Executive.
21-Mar-17	Q3 Revenue and HRA Budget Monitoring Report	To receive the relevant budget information

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